

**Date**

**Name of IRA administrator**

**Address**

**City, State ZIP**

RE: Request for Direct Charitable Distribution from IRA

Dear IRA administrator:

Please accept this letter as my request to make a direct qualified charitable distribution from my individual retirement account number [ **insert number here** ] as provided for by the Consolidated Appropriations Act of 2016 and Sec. 408(d)(8) of the Internal Revenue Code of 1986.

Please issue a check in the amount of \$ \_\_\_\_\_, payable to *The Wilderness Society* and mail it to:

*The Wilderness Society  
1615 M Street, NW  
Washington, DC 20036  
Attn: Excy Herrera  
Federal Tax ID Number: 53-0167933*

In your transmittal to the above named charitable organization, please memorialize my name and address as the donor of record in connection with this transfer, and copy me on the transmittal at the address below.

It is my intention that this gift complies with IRC 408(d)(8). It is also my intention to have this transfer qualify during the 2020 tax year. Therefore, it is imperative that this distribution be postmarked no later than December 31, 2020.

If you have any questions or concerns regarding this request, I can be reached at [**insert your telephone number and/or email address**].

Thank you for your prompt attention to and assistance in this matter.

Sincerely,

**Name of donor**

**Donor's address**

**City, State ZIP**

**Donor's phone number**